

# QUINTON TOWNSHIP

## RE-ORGANIZATION MEETING 01/01/2023

**Clerk** - Calls the reorganization meeting to order at 1:00 p.m. The requirements of the Sunshine Law have been met and the meeting was advertised as required by law. Notice was also posted on the bulletin board at the Quinton Township Municipal Building. I would like to welcome everyone to the Reorganization Meeting for Quinton Township.

1. Pledge to Flag
2. Oath of Office was administered to Raymond Owens for Township Committeeperson
3. Marjorie L. Sperry was nominated for mayor and accepted.

### RESOLUTION NO. 2023-01 RESOLUTION TO APPOINT A MAYOR FOR THE TOWNSHIP OF QUINTON FOR THE YEAR 2023

**BE IT RESOLVED** that Marjorie L. Sperry of the Township of Quinton be appointed Mayor of Quinton Township for the year 2023.

**Motion Hannagan      Second Owens      RCV 2 yes**

**Nomination** of Joseph Hannagan for Deputy Mayor was made by Mayor Sperry and accepted by Joseph Hannagan

### RESOLUTION 2023-02 RESOLUTION TO APPOINT A DEPUTY MAYOR FOR THE TOWNSHIP OF QUINTON FOR THE YEAR 2023

Resolution that Joseph Hannagan of the Township Committee of the Township of Quinton, be appointed Deputy Mayor of Quinton Township for the year 2023.

**Motion Hannagan      Second Owens      RCV 2 yes**

### RESOLUTION 2022-03

**BE IT RESOLVED BY** the Township Committee of Quinton that the regular meetings for the year 2023 will be held on the first Tuesday of each month at 6:00pm some sewer may be discussed if necessary; and

**BE IT FURTHER RESOLVED** that the Quinton Township Committee will have a work session the Third Wednesday of the month at 4:00pm except December; and

**BE IT FURTHER RESOLVED** that the Recreation Committee and Environmental Commission will meet as needed for the year 2023, and

**BE IT FURTHER RESOLVED** that the Board of Health will meet as needed for 2023;and

**BE IT FURHTER RESOLVED** that South Jersey Times and Elmer times be designated as Official Newspapers and to receive a copy of this Resolution for the year 2023, and

**BE IT FURTHER RESOLVED** that all notices for public meetings, hearings, etc., include the following: If you are qualified for ADA, please notify the Township Clerk of your special needs in advance of attendance, and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be posted throughout the year on the website and bulletin board in the Municipal Building.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-04**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING THE APPOINTMENTS OF THE TOWNSHIP OFFICIALS AND VARIOUS PERSONNEL FOR THE YEAR 2023 AND OFFICIALLY DESIGNATED MUNICIPAL DEPOSITORIES FOR THE YEAR 2023**

**BE IT RESOLVED BY** the Township Committee of Quinton, County of Salem, New Jersey as follows:

That the following personnel be appointed for the term of office prescribed by law at the remuneration fixed by law:

Marty R. Uzdanovics- Township Clerk, Grant Clerk, Dog Registrar, Registrar, Jiff Coordinator, Sewer Clerk, Other worker  
Diane L. Elwell - Chief Municipal Finance Officer, Treasurer, Grant clerk, Permit Clerk, Sewer Treasure, Other Worker  
Sandra Foster Deputy Tax Collector & Sewer Collector Assistant  
Michelle Allen Tax Collector & Sewer Collector  
Alexander Bauer Tax Assessor  
Clerical Assistant  
Edward Counsellor Emergency Management Coordinator, Assistant Road Supervisor, Other Worker  
(01/01/2023-12/31/2025)  
Michael Sites Deputy Emergency Management Coordinator (01/01/2023-12/31/2023)  
Joseph Payne Maintenance worker, Road Worker, Other Worker  
Robert Schmid Zoning Officer, Solid Waste Officer, Housing Officer  
Jack Schultz Road Worker Seasonal  
Allan Ridgway Maintenance & Road Worker, Other Worker  
Walt Drezgal Streets & Roads Supervisor, Other Worker  
Alison O'Boyle Recycling Coordinator, Recycling Inspector, Other Worker  
Stacy Davis Electrical Inspector (01/01/2022-12/31/2025)  
Wayne Shelton Plumbing Inspector (01/01/2021-12/31/2024)  
Jack Palumbo Construction Official, Building Inspector, (6/01/2022-05/31/2026)  
Louis Polillo Fire Inspector (09/01/2020-08/31/2024)  
Lester Fox Road Worker  
Joseph Payne Maintenance worker, Road Worker, Other Worker  
Joseph Elwell Jr. Seasonal Road Worker

Board of Health Members

Mayor  
Deputy Mayor  
Committeeman

**FULTON BANK** of New Jersey shall be a depository for funds for the Township of Quinton and the custodian shall be, Diane L. Elwell Finance Officers.

**FULTON BANK** of New Jersey shall be the depository for the Township of Quinton Current Account, Escrow Account, Capital, Sewer Utility, Sewer Capitol, Dog Account, Unemployment Account, Revolving Home Loan, CD's and the custodian shall be, Diane L. Elwell Finance Officer. All disbursements shall be made by check signed by:

Diane L. Elwell, Marty R. Uzdanovics, Marjorie L. Sperry and Raymond Owens

**FULTON BANK** of New Jersey shall be the depository for the Township of Quinton Unemployment Compensation Trust Fund and the custodian shall be Diane L. Elwell, Finance Officer.

**FULTON BANK** of New Jersey shall be the depository for the Township of Quinton Payroll Account and the custodian shall be Diane L. Elwell, Finance Officer. All disbursements shall be by check signed by

Diane L. Elwell, Marty R. Uzdanovics, Marjorie L. Sperry and Raymond Owens

**FULTON BANK** of New Jersey shall be depository for funds for the Township of Quinton Tax Office. The custodian shall be Michelle Allen, Tax Collector,

Michelle Allen or Sandra Foster

**FULTON BANK** of New Jersey shall be depositor for the funds for the Township of Quinton Dog Registrar Account. The Custodian shall be Marty R. Uzdanovics, Dog Registrar. Disbursements shall be made by Check signed by:

Marty R. Uzdanovics

**FULTON BANK** of New Jersey shall be the Depository for funds for the Township of Quinton Construction Office. The Custodian shall be Diane L. Elwell. Disbursements shall be made by check signed by:

Diane L. Elwell, Marty R. Uzdanovics, Marjorie L. Sperry and Raymond Owens

**FULTON BANK** of New Jersey shall be the Depository for funds for the Township of Quinton Clerks/Registrar Account. The custodian shall be Marty R. Uzdanovics Township Clerk. Disbursements shall be made by check signed by:

Marty R. Uzdanovics, Diane L. Elwell

**THE FULTON BANK** shall be the Depository for the Township of Quinton CD's. The Custodian shall be, Diane L. Elwell Finance Officer.

**FIRST NATIONAL BANK OF ELMER** shall be a Depositor for the Township of Quinton. The Custodian shall be Diane L. Elwell, Finance Officer

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-05  
RESOLUTION TO APPOINT A CONTACT TO THE SOLID WASTE ADVISORY BOARD**

**WHEREAS** the Township of Quinton has appointed Joseph Hannagan to the Solid Waste Advisory Board for the year 2023

**BE IT RESOLVED** that Joseph Hannagan of the Township Committee of the Township of Quinton be appointed as a contact for the Solid Waste Advisory Board

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-06  
RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPOINTING ESTHER MITCHELL TO BE  
DEPUTY REGISTRAR THE YEAR 2023**

**WHEREAS**, The Township of Quinton, Township Committee has been directed by the State Registrars Office that it is mandatory to have a Certified Deputy Registrar

**WHEREAS**, The Certified Deputy Registrar, Esther Mitchell will fill that position, and

**THEREFORE, BE IT RESOLVED** that the Township of Quinton, Township Committee directs the clerk to proceed with this appointment as mandated by the State of New Jersey.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-07**  
**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPOINTING FUND**  
**COMMISSIONER**

Motion Hannagan      Second Owens      RCV 3 yes

**RESOLUTION 2023-08**  
**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPOINTING ALTERNATE FUND**  
**COMMISSIONER**

Motion Hannagan      Second Owens      RCV 3 yes

**RESOLUTION 2023-09**  
**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPROVING THE DESIGNATION OF A**  
**PUBLIC AGENCY COMPLIANCE OFFICER, MARTY R. UZDANOVICS**

**WHEREAS**, the Township of Quinton must designate someone as the Public Agency Compliance Officer (P.A.C.O.) the person designated for 2023 is Marty Uzdanicovics the Township Clerk.

**NOW, THEREFORE BE IT RESOLVED** on this 1st day of January 2023 by the Quinton Township Committee that Marty Uzdanicovics be designated for this office.

Motion Hannagan      Second Owens      RCV 3 yes

**RESOLUTION 2023-10**  
**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING AN AGREEMENT FOR**  
**PROFESSIONAL SERVICES OF A SOLICITOR, NIKI ARBITTIER FOR 2023**

**WHEREAS**, there exists a need for an attorney to represent the Township of Quinton, and

**WHEREAS**, the CMFO has certified that there are funds appropriated for OE Budget 3-01-20-155-298 available to enter into a contract for such services; and

**WHEREAS**, competitive bidding is not required for professional services; and

**WHEREAS**, Niki Arbittier, is an attorney licensed to practice law within the State of New Jersey and is willing to enter into the contract attached hereto which obligates him/her to render legal services to the Township,

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Quinton as follows:

1. Niki Arbittier, be appointed as Attorney for the Township.
2. The duties as outlined in the attached agreement shall commence January 1, 2023 and continue throughout the calendar year up to and including December 31, 2023.
3. The Mayor and Clerk of the Township are hereby authorized and directed to execute the Attached agreement with Niki Arbittier.

Motion Hannagan      Second Owens      RCV 3 yes

**RESOLUTION 2023-11**  
**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING APPOINTMENT OF AN**  
**AUDITOR BOWMAN AND CO. FOR THE YEAR 2023**

**WHEREAS**, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a registered municipal accountant of New Jersey, and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11-1 et seq) requires that where a "Professional Services" appointment is to be made by Contract without competitive bids a resolution must be passed authorizing the award of said contract, and

**WHEREAS**, the CMFO has certified that there are funds appropriated for OE Budget 3-01-20-135-298/3-03-55-502-201 available to enter into a contract for such services; and

**WHEREAS**, the governing body is desirous of making an appointment for accounting and auditing services in 2023:

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Quinton that Bowman & Company LLP 601 White Horse Road, Voorhees, New Jersey, and 34 East Avenue, Woodstown, New Jersey be appointed Registered Municipal

Accountant for the State of New Jersey, and to receive as compensation the basic audit fee thereto, and such other compensation as may be reasonable for services of a special nature as may materialize from unusual findings or unforeseen situations. Said Bowman & Company is a Firm authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by laws of this state; to wit: the profession of Registered Municipal Accountant. These Professional Services are necessary and are required by the Township. That the required notice of contract award shall be published in Today's Sunbeam, as required by law within ten days of its passage

**Motion Hannagan      Second Owens      RCV 3 yes**

#### **RESOLUTION 2023-12**

### **RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING ASSURED PARTNERS AS RISK MANAGEMENT CONSULTANT AGREEMENT FOR GLOUCESTER SALEM CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Governing Body of Quinton Township is a member of the **Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

**WHEREAS**, the **JIF Bylaws indicate a fee Not To Exceed six percent (6%)** of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

**WHEREAS**, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

**NOW THEREFORE**, be it resolved that the governing body of Quinton Township does hereby appoint Assured Partners as its Risk Management Consultant in accordance with 40A:11-5 and;

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**Motion Hannagan      Second Owens      RCV 3 yes**

#### **RESOLUTION 2023-13**

### **RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPOINTING PARKER MCCAY AND CRISCUOLO, P.A. AS BOND COUNSEL FOR THE YEAR 2023**

**WHEREAS**, The Township of Quinton has a need for law firm specializing in public finance, and,

**WHEREAS**, Parker, McCay P.A. in Marlton and Lawrenceville New Jersey, Bond Counsel has heretofore been appointed by the Township to provide such legal services, and,

WHEREAS, the Township CMFO has certified that there is sufficient and legally appropriated funds for OE Budget (3-01-20-130-298 ) for the period of 1/1/23 – 12/31/23 ; and

NOW THEREFORE BE IT RESOLVED, The Township Committee of the Township of Quinton has approved this fee agreement with Parker, McCay & Criscuolo, P.A.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-14  
RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPOINTING EDMUND SHIMP TO BE  
THE ANIMAL CONTROL OFFICER FOR YEAR 2023**

WHEREAS, the Township of Quinton has a need to appoint and animal control officer for the year 2023.

WHEREAS, the Township Committee of the Township of Quinton has appointed Ned Shimp to the position of Animal Control officer for the year 2023 at \$500.00 a month and

WHEREAS, the Township CMFO has certified that there are sufficient and legally appropriated funds for OE Budget (3-01-27-340-298) for the period of 1/1/23– 12/31/23; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has hired as Animal Control Officer for the year 2023

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-15  
RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE TO ADOPT A CASH MANAGEMENT  
PLAN FOR THE TOWNSHIP OF QUINTON FOR THE YEAR 2023**

Resolution of the Quinton Township Committee, Township of Quinton, Salem County and State of New Jersey that for the year of 2023, the following shall serve as the Cash Management Plan of the Township of Quinton.

The Chief Financial Officer is directed to use this Cash Management Plan as a guide in the depositing and investing the Township of Quinton's Funds.

The Following are suitable and authorized investments;

1. Interest bearing bank accounts and certificates of deposit in authorized banks within the State of New Jersey with Governmental Unit Deposit Protection Act Eligibility.
2. Government Money Market Mutual Funds, which comply with NJSA 40A:5-15.1(e)
3. Local Government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
4. New Jersey State Cash Management Fund
5. Repurchase agreements (repos) of fully collateralized securities, which comply with NJSA 40A:5-15.1(e).

The Chief Municipal Finance Officer shall be guided by the attached Cash Management Policy

BE IT FURTHER RESOLVED that the Cash Management Plan be adopted by resolution of the Township Committee of the Township of Quinton at its January 1, 2023 Meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Quinton, County of Salem, State of New Jersey, that the Cash Management Plan is hereby adopted and shall forthwith be followed by Township Officials.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-16**

**BE IT RESOLVED OF THE QUINTON TOWNSHIP COMMITTEE APPROVING CASA TO DO PAYROLL FOR THE YEAR 2023**

WHEREAS the Township of Quinton has hired Casa payroll services to perform payroll duties for the Township of Quinton thru December 2023.

WHEREAS the Township of Quinton has directed the Chief Financial Officer to go forward with the Payroll services.

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2023 Finance Misc. (3-01-20-130-298) to award a contract to Casa Payroll Services for the period of 1/1/2023 – 12/31/2023; and

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-17**

**BE IT RESOLVED OF THE QUINTON TOWNSHIP COMMITTEE APPROVING TRI COUNTY PEST CONTROL FOR THE YEAR 2023**

WHEREAS, The Township of Quinton has approved Tri County Pest Control to take care of pests at the Quinton Township Fire Hall, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2023 Public Bldg. Misc. (3-01-26-310-298) to award a contract to Tri County Termite pest Control for the period of 1/1/2023 – 12/31/2023; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to contact Tri County Pest Control to continue for year 2023.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-18**

**BE IT RESOLVED OF THE QUINTON TOWNSHIP COMMITTEE APPROVING TRI PLEX ALARMS FOR THE YEAR 2023**

WHEREAS, The Township of Quinton has approved Tri Plex Alarm to take care of the alarm system at the Township Municipal Building, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2023 Public Bldg. Misc. (3-01-26-310-298) to award a contract to Tri Plex Alarm Service for the period of 1/1/2023 – 12/31/2023; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to contact Tri Plex Alarms to continue for year 2023.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-19**

**BE IT RESOLVED OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING THE USE OF RIGGINS OIL FOR THE YEAR 2023**

WHEREAS, The Township of Quinton has a need for fuel oil gas and Diesel fuel, and

WHEREAS, The Riggins has a State Contract for Fuel oil, gas and diesel for the year 2023, and

WHEREAS, the Township of Quinton uses the state contract for better prices, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2023 Fuel Oil (3-01-31-447-070) CY2023 Gas/Diesel (3-01-31-460-074) to award a contract to Riggins Inc. state contract for the period of 1/1/2023 – 12/31/2023; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to proceed with Riggins for all fuel Purposes.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-20**

**BE IT RESOLVED OF THE QUINTON TOWNSHIP COMMITTEE APPROVING AN INTERLOCAL AGREEMENT BETWEEN LOWER ALLOWAYS CREEK, AND TOWNSHIP OF QUINTON FOR STORAGE AND DISPENSING OF WINTER ROCK SALT/SAND MIXTURE BY THE TOWNSHIP OF LOWER ALLOWAYS CREEK FOR THE TOWNSHIP OF QUINTON FOR THE YEAR 2023**

WHEREAS the Township of Quinton would like to enter into an interlocal agreement with Lower Alloways Creek Township to store and have dispensed at the LAC Public Works Facility, Winter Rock Salt purchased by the Township of Quinton, and,

WHEREAS municipalities can enter into an Interlocal Agreement pursuant to N.J.S.A. 40:8A-10 et seq., and;

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Quinton authorizes the Mayor and Clerk to execute an Interlocal Agreement for the storage and Dispensing of Winter Rock Salt at the LAC Public Works Facility for Quinton Township, and;

BE IT FURTHER RESOLVED that a copy of the resolution be forwarded to the Clerk of the Township of Lower Alloways Creek.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-21**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE APPROVING AN INTERLOCAL AGREEMENT BETWEEN LOWER ALLOWAYS CREEK, AND THE TOWNSHIP OF QUINTON FOR THE GRADING OF GRAVELLY HILL ROAD**

WHEREAS the Township of Quinton has a need to have Gravelly Hill Road maintained on an as need basis and,

WHEREAS Lower Alloways Creek has the appropriate equipment available to provide this service to Quinton Township; and

WHEREAS Lower Alloways Creek will charge us \$800.00 per service; and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2023 Streets & Roads Misc. (3-01-26-290-298) in an amount not to exceed \$800.00 to award an Interlocal Agreement between Lower Allowas Creek Township for the grading of Gravelly Hill Road of 1/1/2023 – 12/31/2023; and

NOW THEREFORE BE IT RESOLVED that the Township of Quinton has authorized Lower Alloways Creek Township to maintain Gravelly Hill Road when requested to do so by Quinton Township

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-22**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING THE USE OF COUSIN'S COLLISION, AL FOOTE TRUCK REPAIRS, ITALIANO BROTHERS, AND S.J. TRANSPORTATION FOR ANY REPAIRS TO TOWNSHIP VEHICLES FOR YEAR 2023**

WHEREAS, The Township of Quinton has authorized the use of, Grims Garage, Cousin's Collision, Al Foote Truck repairs, Italiano Brothers, and S.J. Transportation for the year 2023 and,

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to proceed as necessary.

**Motion Hannagan    Second Owens                    RCV 3 yes**

**RESOLUTION 2023-23**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING THE USE OF SMICK'S AND PENNSVILLE HARDWARE FOR THE EMPLOYEES OF THE TOWNSHIP TO PURCHASE NEEDED ITEMS**

WHEREAS, The Township of Quinton has authorized the use of Smick's and Pennsville Hardware for the year 2023 and,

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to proceed as necessary.

WHEREAS, the CMFO has certified that there are funds appropriated for OE Budget 3-01-26-290-298/3-01-26-310-298 available for such services; and

**Motion Hannagan    Second Owens                    RCV 3 yes**

**RESOLUTION 2023-24**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE AUTHORIZING THE USE OF QUILL, STAPLES AND WB MASON FOR THE PURCHASE OF OFFICE SUPPLIES**

WHEREAS, The Township of Quinton has authorized the use of Quill, Staples and WB Mason Office Products for the year 2023 and,

WHEREAS, the CMFO has certified that there are funds appropriated for OE Budget available for such services; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to proceed as necessary.

**Motion Hannagan    Second Owens                    RCV 3 yes**

**RESOLUTION 2023-25**

**RESOLUTION TO APPROVE BARBER CONSULTING SERVICES FOR MONTHLY MIS SERVICES FOR YEAR 2023**

WHEREAS, the Township of Quinton entered into a contract with Barber Consulting services; and

WHEREAS, the contract will take care of our computer support and maintenance for the year 2023 for a fee of \$2625.00, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are pending the successful passage and adoption of the CY 2023 Information Technology Center OE Budget in a total amount of \$2,625.00 for Information Technology Services for the period of 1/1/23 – 12/31/23; and

BE IT RESOLVED the Township Committee of the Township of Quinton is authorized to approve this contract.

**Motion Hannagan    Second Owens                    RCV 3 yes**

**RESOLUTION 2023-26**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE ADOPTING THE TEMPORARY BUDGET APPROPRIATIONS FOR THE YEAR 2023 TOWNSHIP AND SEWER UTILITY**

WHEREAS, the Township of Quinton, County of Salem, desires to approve their 2023 Temporary Township Budget and Temporary Sewer Budget of said Municipality, and

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Quinton, County of Salem as follows:

The 2023 Temporary Township Budget and the Temporary Sewer Budget of the Township of Quinton are to read as follows:

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-27**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SEWER RENTAL CHARGES AND ASSESSMENTS, AND PROVIDING THAT NO INTEREST SHALL BE CHARGED IF PAYMENT OR ANY INSTALLMENT IS MADE WITHIN THE TENTH CALENDAR DAY FOR TAXES, AND THE TENTH CALENDAR DAY FOR SEWER RENTAL CHARGES FOLLOWING THE DATE ON WHICH THE SAME BECAME PAYABLE**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for late payment of taxes as provided by law; and

WHEREAS, Sewer Ordinance No. 2011- 01S Provides for sewer service charges in the Township of Quinton; and

WHEREAS, N.J.S.A 64:4-67 has been amended to permit the fixing of said rate of eight percent (8%) per annum on the first \$1500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1500.00 and allows an additional penalty of six percent (6%) be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW, THEREFORE BE IT RESOLVED by the Township committee of the Township of Quinton in the County of Salem, State of New Jersey as follows:

1. That the Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1500.00 of taxes and sewer becoming delinquent after due date and if delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, and additional penalty of six percent (6%) shall be charged against the delinquency.
2. Effective January 1, 2023, there will be a ten (10) day grace period for quarterly tax payment and a ten (10) day grace period for quarterly sewer payment made by cash, check, or money order
3. Any payments not made in accordance with paragraph on (1) of this Resolution.
4. Adopted at a reorganization meeting of the Township Committee of the Township of Quinton in the County of Salem held January 1, 2023

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-28**

**RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARD OF PROFESSIONAL SERVICE AGREEMENTS**

WHEREAS, professional entities and/or person(s), as well as certain other contracts, are exempt from established New Jersey Public bidding laws. Said exceptions are set forth under N.J.S.A. 40A:11-5; and

WHEREAS, the Township of Quinton has recognized that there is a need for a fair and open process for the awarding of professional service and/or other contracts which are not subject to public bidding; and

WHEREAS, the State of New Jersey has enacted laws which bar any Township, agency or instrumentality thereof, from entering into a contract exempted from public bidding in excess of \$17,500.00 with a business entity or person that has made a political contribution reportable pursuant to N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that Township if a member of that political party is serving in an elective public office of that Township when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded unless said contract is awarded pursuant to a fair and open process;

NOW, THEREFORE, BE IT RESOLVED, on this 1 day of January, 2023 by the Township Committee of the Township of Quinton, County of Salem, and State of New Jersey, that:

1. The Township of Quinton shall not enter into a contract excepted from public bidding having an anticipated value in excess of \$17,500.00 as determined in advance and certified in writing by the Township, agency or instrumentality with a business entity or person that has made a political contribution that is reportable by the recipient under N.J.S.A. 19:44A-1, et seq. to any municipal committee of a political party in the Township if a member of that political party is serving in an elective public office of the Township when the contract is awarded or to any candidate committee of any person serving in an elective public office of that Township when the contract is awarded; and

2. A business entity or person that has entered into a Contract having an anticipated value in excess of \$17,500.00, and so certified with the Township, or any agency or instrumentality thereof, except a contract that is awarded pursuant to a fair open process, shall not make during the term of the contract a contribution reportable by the recipient under N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in the Township if a member of that political party is serving in an elective public office of the Township, or any agency or instrumentality thereof, when the Contract is awarded or to any candidate committee of any person serving in an elective public office of the Township when the Contract is awarded.

3. In the event the Township certifies that a Contract not subject to public bidding may exceed \$17,500 it may be advertised by the Township, or any agency or instrumentality thereof, as the case may be, in the official newspaper of the Township for publication of notices, and published on the Township's website, in sufficient time to give notice in advance of the contract. The published notice shall set forth the name of the position or contract which is to become open, and set forth the following criteria to be considered and materials required to be submitted by the applicant:

A. Should the applicant be a professional requiring licensure in the State of New Jersey, said applicant shall be licensed for a period not less than one (1) year.

B. The applicant shall submit a "Certificate of Good Standing" or other similar document evidencing that the professional's license is not presently suspended or revoked .

C. The applicant shall submit a resume which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional):

1. Full name and business address;
2. A listing of post high school education of the application.
3. Dates of licensure in the State of New Jersey and any other State;
4. listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any office held therein;
5. The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant;
6. A listing of special accreditations held by the individual licensed professional or business

entity.

7. A list of previous public entities served by the business entity or licensed professional, indicating the dates or services and position held.

D. The applicant shall submit its estimated cost to perform the services and how same was arrived at.

A sample public notice is attached.

It is understood the contracting entity may revise the aforementioned conditions to address any particular concern it may have.

4. The appointing authority shall thereafter select the professional or business entity for the position so advertised based on the following criteria: (i) responsiveness to the required submissions; (ii) general experience and reputation in the field; (iii) specific experience/knowledge of the appointing authority and the subject matter to be addressed under the Contract; (iv) qualifications and experience which most closely match the needs of the appointing authority; (v) availability to accommodate meeting and interface requirements with the appointing authority for meetings, phone conferences, attendance at events and office consultations; (vi) office resources, including backup staff, which are deemed most adequate to service the needs of the appointing authority; and (vii) the applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal.

The appointing authority reserves the right to: (i) not select any of the applicants; (ii) require applicants to submit to a personal interview and/or submit additional or clarifying information; (iii) to reject any or all proposals; (iv) to waive any informalities in the proposals; and (v) procure the articles or services from other sources if deemed most advantageous to the objectives of the appointing authority.

The appointing authority's determination of the applicant who is most advantageous to the goals and objectives of the appointing authority, shall be final and conclusive.

5. In the alternative, if the Township, or any agency or instrumentality thereof, determines not to allow the making of prohibited contributions during the contractual year, then the attached Certification must be executed by the contractor certifying that no such contribution will be made.

**Motion Hannagan      Second Owens      RCV 3 yes**

#### **RESOLUTION 2023-29**

#### **RESOLUTION OF THE QUINTON TOWNSHIP COMMITTEE TO ADOPT ROBERTS RULES OF ORDER**

**WHEREAS**, the Mayor and Committee deem it advisable to adopt a procedure for conducting meetings within the Township; and

**WHEREAS**, Robert's Rules of Order Newly Revised has been accepted worldwide as the standard for the proper procedure to be followed in the conduct of meetings;

**NOW THEREFORE BE IT RESOLVED BY** the Mayor and Committee of the Township of Quinton that Robert's Rules of Order Newly Revised is adopted and is to be followed for the conduct of meetings within Quinton Township.

**Motion Hannagan      Second Owens      RCV 3 yes**

#### **RESOLUTION 2023-30**

#### **RESOLUTION AUTHORIZING THE USE OF SALEM COUNTY IMPROVEMENT AUTHORITY**

**WHEREAS**, the Salem County Improvement Authority ("SCIA") owns and operate the Salem County Landfill; and

**WHEREAS**, Quinton Township ("Quinton") is in need of a location in which to dispose of its solid waste; and

**WHEREAS**, SCIA is the only land fill in the county whereby Quinton will utilize the Salem County landfill for the disposal of its solid waste; and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds for Sanitation Misc. and

AND, BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-31  
RESOLUTION AWARDING THE QUOTE FOR WELL TESTING AT QUINTON TOWNSHIPS CLOSED  
LANDFILL**

WHEREAS, The Township of Quinton has awarded the quote for Well Testing to Vineland Environmental Laboratories, LLC; and

WHEREAS, Vineland Environmental Laboratories, LLC will test wells annually and semi- annual for a total of \$4950.00 for the year 2023, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds for well testing at the Quinton Landfill for the period of 1/1/23 – 12/31/23; and

BE IT RESOLVED that the Township Committee of the Township of Quinton has directed the Township clerk to contact Vineland Environmental Laboratories, LLC, to go forward with the well testing 2023.

**Motion Hannagan      Second Owens      RCV 3 yes**

**RESOLUTION 2023-32  
RESOLUTION AUTHORIZING AN AGREEMENT WITH THE VOORHEES ANIMAL ORPHANAGE INC.  
FOR 2023**

**WHEREAS**, the Township of Quinton (“Quinton”) is required to have an animal pound for the receiving, confining, housing and/or distributing of dogs/cats seized pursuant to law; and

**WHEREAS**, Quinton Township does not possess such a facility, however, Voorhees Animal Orphanage owns and operates such a facility at 419 Cooper Road, Voorhees, New Jersey 08043; and

**WHEREAS**, the Agreement has been attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Quinton that the Mayor, on behalf of Quinton, is authorized to execute the Agreement, attached hereto as Exhibit A, with the Voorhees Animal Orphanage, Inc for the use of the animal pound.

**AND, BE IT FUTHER RESOLVED**, that the Clerk certify a copy of this Resolution and file it on the public record.

**Motion Hannagan      Second Owens      RCV 3 yes**

**Planning Board Members appointed or reappointed by the Mayor**

Joseph Hannagan Class III	01/01/2023-12/31/2023
Marge Sperry Class I	01/01/2023-12/31/2023
Alison O’Boyle Class II	01/01/2023-12/31/2023
William Remster Alternate I	01/01/2023-12/31/2023

**The following committees to be established for the year 2023**

Marge Sperry – Environmental Committee, Administration  
Raymond Owens – Streets & Roads, Fire and Ambulance, EMO and Recreation  
Joseph Hannagan – Public Buildings & Grounds and Trash & Recycling

**Public Session**

There being no further business **motion to adjourn at 1:25pm by Hannagan second Owens 3 RCV yes**

**BOARD OF HEALTH REORGANIZATION MEETING FOR 2023**

**Call to order at 1:27pm**

The requirements of the Sunshine Law have been met and the meeting was advertised as required by law. Notice was also posted on the bulletin board at the Quinton Township Municipal Building. I would like to welcome everyone to the Board of Health Reorganization Meeting for Quinton Township.

Board of Health members

Mayor

Deputy Mayor

Committeeperson

**Open Public Session**

**None**

There being no further business **motion to adjourn at 1:29pm by Hannagan second Owens 3 RCV yes**

**Marty Uzdanovics, Clerk**