

TOWNSHIP OF QUINTON  
COUNTY OF SALEM  
**REGULAR MEETING**  
QUINTON TOWNSHIP MUNICIPAL BUILDING  
JULY 5, 2023

Called to order at 6:30pm by Mayor Sperry

Pledge of allegiance

Open Public Meetings Act

This meeting is being held in compliance with the Open Public Meetings Act. Advanced notice of this meeting was given by way of a notice which was filed with the Quinton Township Clerk, forwarded to the South Jersey Times and was posted on the bulletin board located in the lobby of the Quinton Township Municipal Building.

Roll Call Mayor Sperry, Committeeman Owens, CFO Elwell, Solicitor Vigilante, Clerk Uzdancovics

Minutes to be approved June 6, 2023 regular meeting

Motion Owens      Second Sperry      2 RCV Yes

Vouchers to be approved

Motion Owens      Second Sperry      2 RCV Yes

Each Committeeman abstains from voting from their paycheck

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION 2023-70**

**RISK MANAGEMENT CONSULTANT GLOUCESTER, SALEM, CUMBERLAND COUNTIES**

**MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of Quinton Township is a member of the **Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the **JIF Bylaws indicate a fee Not To Exceed six percent (6%)** of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Quinton Township does hereby appoint The Barclay Group as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**MOTION OWENS      SECOND SPERRY      2 RCV YES**

**RESOLUTION 2023-71**  
**RESOLUTION – CANCELLATION OF UNSPENT SPECIAL EMERGENCY**  
**APPROPRIATIONS RELATED TO THE SPECIAL EMERGENCY – REVALUATION OR**  
**REASSESSMENT OF PROPERTY**

**WHEREAS**, on June 26, 2019 The Township Committee adopted Ordinance #2019-05 authorizing the creation of a five-year special emergency appropriation in the amount of \$175,000.00 to cover the expenses related to the preparation and execution of a complete program of revaluation of all real property within the Township of Quinton for the use by the Township Assessor pursuant of N.J.S.A. 40A:4-55; and

**WHEREAS**, it has been determined that proper fiscal budgetary practice requires cancellation of unspent funds from the five-year special emergency appropriation related to the revaluation of all real property within the Township of Quinton in the amount of \$90,668.22.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Quinton Township in the County of Salem, State of New Jersey that the following unspent funds be cancelled and the Chief Financial Officer is directed to make the appropriate Journal Entries.

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COMMITTEE OF QUINTON TOWNSHIP AT A REGULAR MEETING HELD ON July 5, 2023.

**Motion Owens      Second Sperry      2 RCV Yes**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE**  
**GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township of Quinton (hereinafter the “MUNICIPALITY”) is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

**WHEREAS**, the MUNICIPALITY’S membership terminates as of January 1, 2024 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

**WHEREAS**, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

**WHEREAS**, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

**WHEREAS**, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.

3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.

4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

**Motion Owens      Second Sperry      2 RCV Yes**

**RESOLUTION 2023 No.73  
RESOLUTION AUTHORIZING AGREEMENT FOR  
PROFESSIONAL SERVICES**

WHEREAS, there exists a need for an attorney to represent the Township of Quinton, and

WHEREAS, the CMFO has certified that there are funds appropriated for OE Budget 2-01-20-155-298 available to enter into a contract for such services; and

WHEREAS, competitive bidding is not required for professional services;  
and

WHEREAS, Jaqueline Vigilante, is an attorney licensed to practice law within the State of New Jersey and is willing to enter into the contract attached hereto which obligates him/her to render legal services to the Township,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Quinton as follows:

1. Jacqueline Vigilante, be appointed as Attorney for the Township.
2. The duties as outlined in the attached agreement shall commence June 20, 2023 and continue throughout the calendar year up to and including December 31, 2023.
3. The Mayor and Clerk of the Township are hereby authorized and directed to execute the Attached agreement with Jacqueline Vigilante.

**Motion Owens      Second Sperry      2 RCV Yes**

**RESOLUTION NO. 2023-74  
RESOLUTION AUTHORIZING THE EMERGENCY REMOVAL AND INSTALLATION AND  
PRIMING OF PUMP #2 DUE TO THE FAILURE OF PUMP #2 OF THE SEWER PUMP STATIONS  
IN THE YEAR 2023**

WHEREAS, The Township of Quinton has an emergency need due to the failure of Pump # 2 for labor to remove the existing pump and install the township supplied pump and to prime the pump and,

WHEREAS, Willier Electric Motor Repair, Inc. is able to perform the service needed for the Grieves Parkway Pump Station; and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available under CY2023 Sewer OE Budget (3-03-55-502-201) for the removal and installation and priming of pump #2 for the sewer pump stations in the 2023 calendar year; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Quinton, County of Salem and State of New Jersey that Willier Electric Motor Repair will be hired to perform the labor of removal and installation and the priming of the pump; and

BE IT RESOLVED the Mayor and Clerk of Quinton Township are hereby authorized and directed to hire Willier Electric Motor Repair for the emergency;

BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

**Motion Owens      Second Sperry      2 RCV Yes**

**ORDINANCE TO BE INTRODUCED**

**ORDINANCE NO. 2023-04 AN ORDINANCE TO AMEND CHAPTER 34 OF THE CODE OF THE TOWNSHIP OF QUINTON**

**Motion Owens      Second Sperry      2 RCV Yes**

**PUBLIC SESSION**

No Public Comment

There being no further business motion to adjourn at 6:42pm Owens      Second Sperry 2 RCV yes